



## WATER/SEWER CUSTOMERS REQUEST FOR CLOSING ACCOUNT

### PERSONAL INFORMATION

Name: \_\_\_\_\_

*(All residents of the property that is moving if not a family)*

Service Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Alternate Phone #: \_\_\_\_\_

New Mailing Address: \_\_\_\_\_

Date Requested to Close Account: \_\_\_\_\_ Property Sold? \_\_\_\_\_

The final bill is due one week from the last date of service. All rental properties that are in tenants name will be disconnected until final bill is paid.

If you are moving from one address in the city to another address in the city, final must be paid on due date to keep service on at the new location

I have read and understand the information listed above.

Signature \_\_\_\_\_ Date \_\_\_\_\_