

**NEW CARLISLE CITY COUNCIL**  
**REGULAR MEETING AGENDA**  
Monday, May 15, 2017 @ 7:00pm

1. Call to Order: Mayor Mike Lowrey
2. Roll Call: Clerk of Council, Gene Collier
3. Invocation: TDB
4. Pledge of Allegiance:
5. Action on Minutes: Regular Meeting: 5/1/17
6. Communications: (1) DEFY for Child Abuse Presentation  
(2) Poppy Day Proclamation to the American Legion Auxiliary Unit #286
7. City Manager's Report: Attached
8. Comments from Members of the Public: Please limit comments to 5 minutes or less.
9. Committee Reports: None
  
10. RESOLUTIONS: None

11. ORDINANCES: (2 – Intro; 1 – Action)

**A. Ordinance 17-17: (Public Hearing and Action Tonight)**

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL TANK EVALUATION SERVICES

**B. Ordinance 17-18: (Introduction Tonight, Public Hearing and Action on 6/1/17)**

AN ORDINANCE AMENDING THE ESTIMATED RESOURCES OF THE CITY OF NEW CARLISLE THAT WILL BE AVAILABLE TO APPROPRIATE FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017

**C. Ordinance 17-19: (Introduction Tonight, Public Hearing and Action on 6/1/17)**

AN ORDINANCE SUPPLEMENTING CERTAIN APPROPRIATIONS IN NEW CARLISLE CITY ORDINANCE 17-11E

12. OTHER BUSINESS:

- A. **Congressman Warren Davidson:** Will hold “Mobile Office Hours” at the City Building on the fourth Tuesday of each month from 1:30PM until 2:00PM.
- B. **Community Meeting on Belle Manor:** Thursday, May 25<sup>th</sup>. Begins @ 6:30PM @ New Carlisle Elementary
- C. **Memorial Day Walk 2017:** Saturday, May 27, 2017. Line-Up begins @ 11:30 at IGA. Walk to Cemetery starts at Noon. Ceremony at Cemetery to follow.
- D. **Movie Night @ Smith Park:** Friday, May 19<sup>th</sup>. Begins around 8:30PM – Come Watch “Finding Dory”!

13. EXECUTIVE SESSIONS: None

14. Adjournment

Next Regular Meeting of the City Council will be **Monday, June 5th, 2017 @ 7:00pm**  
Location: Smith Park Shelter House, 801 West Jefferson Street, New Carlisle  
([www.newcarlisle.net](http://www.newcarlisle.net))

(5/1/17) (3180)

## RECORD OF PROCEEDINGS

**Minutes of:** Council of the City of New Carlisle, Ohio **Regular Meeting**  
**Held:** Monday, **May 1, 2017**

**#1: CALL TO ORDER:** This Meeting of Council was called to order at 7pm by Mayor Mike Lowrey.

**#2. ROLL CALL:** The Clerk of Council, Gene Collier, then called the Roll:

**PRESENT: MAYOR MIKE LOWREY; MR. REYNOLDS; MR. LINDSEY; MR. LEIGHTY; MR. RICK LOWREY; MR. LEATHLEY. 6 Members Present.**

**STAFF PRESENT:** Clerk of Council, Gene Collier; City Manager, Randy Bridge; Service Director, Howard Kitko; Finance Director, Colleen Harris; Law Director, Lynnette Dinkler; and Deputy Allender.

**#3. INVOCATION:** Presented by Pastor Andrew Wright, New Carlisle Church of the Brethren.

**#4. PLEDGE OF ALLEGIANCE.**

**#5. ACTION ON MINUTES:**

**A. REGULAR MEETING 4/17/17:**

**A MOTION WAS MADE BY CM LINDSEY, TO ADOPT THE MINUTES OF THE REGULAR MEETING OF 4/17/17 AS WRITTEN, WITH A SECOND BY CM REYNOLDS. No further discussion by Council. VOTE: YEA 6. MR. LINDSEY; MR. LEIGHTY; MR. RICK LOWREY; MR. LEATHLEY; MAYOR MIKE LOWREY; MR. REYNOLDS. NAY 0. MINUTES PASSED 6-0.**

**#6. COMMUNICATIONS: NONE**

**#7. CITY MANAGER'S REPORT:**

**ACTION REPORT:**

**BELLE MANOR:** CMRG Bridge reported on the following items related to Belle Manor Nursing Home: CMRG Bridge reported that VanCrest has already began moving patients to the new facility and there are still items and equipment that need to be moved to the new facility.

Due to the moving of their patients, I will be aggressively scheduling the inspections listed below to occur this week and next week; CMRG Bridge shared that he has scheduled a meeting with Tom Hale, Director of Clark County Community Development, on Wednesday at 330pm, and we will walk through the building and do some of the structural building analysis of the building; he then shared that tomorrow at 2pm we have Wenco coming in to do an architectural analysis to determine if some of our plans are realistic with the architecture of the building.

I am currently scheduling the HVAC Inspection; Building (Structural Inspection); Insect Infestation Inspection; and IT and Phone Inspections.

I have met with two moving companies, Rollins Movers and Storage out of Springfield, and Two Men and a Truck out of Vandalia; still waiting to get there quotes back.

The Belle Manor Utility Bills have been updated to reflect cost of KWH's and CCF's, and are attached to Council Packets; he asked Council and the Audience to note that the DP&L's bills for both are based off variable, demand based KWH's.

CMRG Bridge went on to share that he has scheduled the **COMMUNITY MEETING** to discuss Belle Manor, as requested by Council for Thursday, May 25, 2017 from 630pm to 9pm at New Carlisle Elementary; Council was in agreement with date and time for Community Meeting; urged all citizens to come and hear information and voice their opinions. Clerk of Council, Gene Collier, indicated he would advertise Community Meeting in the next legal notice to go into the New Carlisle News.

**INFORMATIONAL ITEMS:** CMRG Bridge shared that following projects and activities with Council and the Audience: CMRG Bridge shared that Congressman Davidson has changed their Mobile Office Hours to 130pm to 2pm on the fourth Tuesday of each month. CMRG Bridge shared that the City's On-Line Utility Payments are in the final stages of preparation; he shared that he is finalizing some contract terms; he shared that he will have legislation to Council very soon for approval; need to have a discussion regarding a third party payer; there is a third party out there that some citizens were using and we were getting calls at the City saying that water bills were not getting paid; when we researched we discovered a company was using our City logo on their website; we contacted them to tell them they did not have authorization to use our City logo and they took it down; he reminded the citizens that the City's on-line utility payment program is not yet in service. On the subject of ATV's as addressed by a concerned citizen; CMRG Bridge  
**(5/1/17) (3181)**

shared he will be researching previous ordinances that govern there use in the City; he would report back to Council. CMRG Bridge shared that he will be researching the Madison Street School past .05% income tax increase, as requested by Council, along with the ATV Ordinances. CMRG Bridge shared that the 2017 Memorial Day Walk is underway; planning is underway and more information to come; it is looking like the event will mirror previous year's events. CMRG Bridge shared that Council had requested that City of New Carlisle Board Openings be mentioned at the second meeting of each month until filled; CMRG Bridge shared what board had openings for the Audience; he shared that CM Reynolds requested that we mention once a month until filled. CMRG Bridge shared a memo prepared by the previous Tax Administrator, Michael Voelkl, on June 23, 2014 regarding an Income Tax Credit and shared a copy is included in Council's Packet; the information was given to CMRG Bridge by CM Rick Lowrey and he asked it to be shared in this meeting; CMRG Bridge shared that an Income Tax Credit is being proposed to be on our ballot; CMRG provided his opinion regarding what effect an Tax Credit would have on the financial stability of the City; he shared it would not be good and it would result in a lot of cuts in services presently in the City. CMRG Bridge shared that a Flyer regarding the Pool Season is included in Council's Packet; he mentioned that pool passes are available; he explained we now have a machine to actually print out membership cards to prevent fraud. CMRG Bridge shared that the City has received \$133,040.10 back from the Twin Creeks Bulk Sale Reimbursement; he shared he was expecting a little bit less than this. CMRG Bridge shared that the City has received the settlement check for \$130,000 from the Kennedy Trust Settlement. CMRG Bridge asked Council if they needed to have a Work Session to discuss the funds the City has received from the Twin Creeks reimbursement and Kennedy Trust Settlement. CM Lindsey asked if we have to make a motion of what we want to do with this money; CM Lowrey asked if the total of \$263,000 should be used to tear down the Madison School; CMRG Bridge shared that he felt it would be in the best interest of the City to pay the debt down and shared that it would more than likely cost more than that; CM Reynolds stated he is an advocate of paying the debt down and did not feel we need a work session to decide that. Council was in agreement to take the money and pay the debt payment down on Twin Creeks; CM Lowrey shared that he has a different opinion of what to do with the money, but if 5 Council Members are in favor of paying down the debt he would go along with Council wishes. CM Lindsey asked if there were previous estimates on tearing down Madison Street Schools; CMRG Bridge stated from memory what he thought the range of cost were; CMRG Bridge shared that he would like to look for block grant money in the future to pay for the demolition. CM Rick Lowrey asked CMRG Bridge to e-mail all

Council Members a copy of a memo he had regarding estimates regarding the demolition of Madison School. No further questions or comments Council.

**#8. COMMENTS FROM MEMBERS OF THE PUBLIC:**

**KELLI BARTLETT OF 533 GLENN AVENUE** spoke regarding the Initiative Petition regarding an Income Tax Credit; she shared that CMRG Bridge spoke regarding the process of Income Tax Credit and stated she wanted to provide some clarification regarding that; she shared it would be an income tax credit for New Carlisle Residents who pay an income tax in another municipality; she wanted to clarify there are some people who work outside of the City who are not paying another income tax; she shared that people who work in the City of Beavercreek pay no income taxes; the people who work on WPAFB do not pay an income tax and would still pay the City's full amount; people who work in a township also do not pay an income tax; people like myself who work in the City of Dayton have an effective tax rate of 4% right now; when I circulated this petition a lot of people, well not a lot of people, had I know this that the City did not have a tax credit, I would have never moved here; she shared that other municipalities that have a 100% tax credit are Jamestown, Botkins, Bradford, Carlisle, Cedarville, Lewisburg, Minister, St. Henry, St. Mary's and South Charleston; it is not a method that is not only in place in larger municipality, put in smaller towns; she asked that Council consider her information.

**JUDY BIBLE OF 806 WHITE PINE STREET** asked a question about CCA, the agency collecting our income taxes; she asked how much we pay CCA each year or our they keeping a percentage of income taxes they collect; CMRG Bridge asked the Finance Director, Mrs. Harris; she responded that the City had estimated about 3%, estimated around \$40,000 of which would be less than it would have cost to add staff need to effectively collect our income taxes; CMRG Bridge also shared that one big advantage to the City was CCA ability to access Federal Income Tax information to cross reference what citizens of New Carlisle were paying in taxes to the Federal Government; this would be very advantages to collecting taxes from those individuals who do not pay now. Her next question was regarding the previous discussion regarding the proposed increase of water rates; she wanted to know if a committee of citizens would be formed to discuss this issue; Mayor Lowrey shared that he thought someone mentioned it in the audience; he shared that he assumes the second meeting of this month this will come up for discussion.

**DAVID VANSCOYK, PROPERTY OWNER AT 202 N. HENRY STREET** spoke regarding trash service for his property; she feels that as a business owner he is already paying for trash service and he would like the  
(5/1/17) (3182)

opportunity to use his trash service instead of paying for two trash services; he suggested an application for business owners like himself to show prove of a trash service to avoid paying for two trash services.

**#9. COMMITTEE REPORTS: NONE**

**#10. RESOLUTIONS:**

**RESOLUTION 17-08R:** The Clerk of Council then read Resolution 17-08R by title only.

**A RESOLUTION PROVIDING FOR THE PERMANENT TRANSFER OF FUNDS FROM THE GENERAL FUND TO THE TWIN CREEKS INFRASTRUCTURE BONDS DEBT SERVICE FUND OF THE CITY OF NEW CARLISLE.**

**A MOTION WAS MADE BY CM REYNOLDS TO ADOPT RESOLUTION 17-08R AS WRITTEN, WITH A SECOND BY CM LEATHLEY.** CMRG Bridge shared that this Resolution is a yearly function wherein we transfer money from our General Fund to our Twin Creeks Debt Service in the amount of \$90,000. No further questions or comments from Council. **VOTE: YEA 6. MAYOR MIKE LOWREY; MR. REYNOLDS; MR. LINDSEY; MR. LEIGHTY; MR. RICK LOWREY; MR. LEATHLEY. NAY 0. RES 17-08R PASSED 6-0.**

**RESOLUTION 17-09R:** The Clerk of Council then read Resolution 17-09R by title only.

**A RESOLUTION PROVIDING FOR THE PERMANENT TRANSFER OF FUNDS FROM THE GENERAL FUND TO THE DEBT SERVICE FUND OF THE CITY OF NEW CARLISLE. A MOTION WAS MADE BY CM LINDSEY TO ADOPT RESOLUTION 17-09R AS WRITTEN, WITH A SECOND BY CM RICK LOWREY.** CMRG Bridge shared that this is the same exact format as above wherein we transfer money from the General Fund to the Debt Service Fund; this is the transfer of \$105,000 to the General Bond Retirement. No further questions or comments from Council. **VOTE: YEA 6. MR. LEATHLEY; MAYOR MIKE LOWREY; MR. REYNOLDS; MR. LINDSEY; MR. LEIGHTY; MR. RICK LOWREY. NAY 0. RES 17-09R PASSED 6-0.**

**RESOLUTION 17-10R:** The Clerk of Council then read Resolution 17-10R by title only.

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO ANY AND ALL AGREEMENTS WITH THE BOARD OF CLARK COUNTY COMMISSIONERS FOR THE 2017 ROADWAY RESURFACING CONTRACT. A MOTION WAS MADE BY CM REYNOLDS TO ADOPT RESOLUTION 17-10R AS WRITTEN, WITH A SECOND BY CM LINDSEY.** CMRG Bridge shared that this Resolution allows him to enter into all agreements with the Clark County Commissioners for work performed by the County Engineers in the process of bidding out street repairs; Service Director, Mr. Kitko explained that the City would be bidding out all of Spinning; all of Willowick; Pepperwood, Applewood up to the Spinning intersection and Cloverleaf; for an estimated cost of \$206,000 and the 235 by Wat-A-Dog for an estimated cost of \$20-\$21,000 dollars to have those bided out. CM Reynolds asked about the time frame; out to bid this Thursday; the projects would be completed during the summer. CMRG Bridge shared that Mr. Kitko has done a fabulous job identifying street projects and getting the best price for repair. No further comments or questions from Council. **VOTE: YEA 6. MR. LEIGHTY; MR. RICK LOWREY; MR. LEATHLEY; MAYOR MIKE LOWREY; MR. REYNOLDS; MR. LINDSEY. NAY 0. RES 17-10R PASSED 6-0.**

#### **11. ORDINANCES:**

**ORDINANCE 17-17:** The Clerk of Council then read Ordinance 17-17 by title only.

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL TANK EVALUATION SERVICES.** The Clerk then shared that this Ordinance will have a public hearing and action on Monday, May 15, 2017 during the next regular Council Meeting.

#### **12. OTHER BUSINESS:**

**CONGRESSMAN WARREN DAVIDSON:** Will hold "Mobile Office Hours" at the City Building on the fourth Tuesday of each month from 130pm to 2pm.

**MEMORIAL DAY WALK 2017:** will be held on Saturday, May 27, 2017; the line-up begins at 11:30am at the IGA; the walk will proceed to the New Carlisle Cemetery; the ceremony will follow.

**CRIME WATCH MEETING:** will be held on Wednesday, May 10, 2017 at 630pm here at Smith Park Shelter House.

**COMMUNITY MEETING:** will be held on Thursday, May 25, 2017 beginning at 630pm to 9pm at the New Carlisle Elementary School; to discuss Belle Manor.

Clerk of Council, Gene Collier, shared with Council and the Audience that the City received the Income Tax Credit Petitions on 4/26/17; I received those petitions on 4/28/17 and I have documented the receipt of those petitions (attached to these minutes); I delivered the petitions to the Clark County Board of Elections today, 5/1/17 and I have also documented the delivery to the BOE (attached to these minutes). Council asked for a copy of the two documents and CMRG Bridge indicated he would e-mail copies to each Council Member.

(5/1/17) (3183)

**A MOTION WAS MADE BY CM REYNOLDS TO EXCUSE CM KRABACHER FROM THE MEETING, WITH A SECOND FROM CM LEATHLEY. No further discussion by Council. VOTE: YEA 6. MAYOR MIKE LOWREY; MR. REYNOLDS; MR. LINDSEY; MR. LEIGHTY; MR. RICK LOWREY; MR. LEATHLEY. NAY 0. MOTION PASSED 6-0.**

CM Rick Lowrey stated that he feels that issue of business owners and trash service needs to be discussed.

**13. EXECUTIVE SESSIONS: NONE**

**14: ADJOURNMENT: CM REYNOLDS**

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Mayor, City of New Carlisle

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Clerk of Council, City of New Carlisle

*Office of the Mayor*

# *Proclamation*

*Whereas, America is the land of freedom, preserved and protected willingly and freely by citizen soldiers, and*

*Whereas, millions who have answered the call to arms have died on the field of battle, and*

*Whereas, a nation must remember the price of war and the debt owed to those who have died in war, and*

*Whereas, the red poppy has been designated as a symbol of sacrifice of lives in all wars, and*

*Whereas, the American Legion Auxiliary Unit #286 of New Carlisle has pledged to remind America annually of this debt through the distribution of the memorial flower.*

***NOW, THEREFORE, I, MIKE LOWREY, Mayor of New Carlisle, Ohio, do hereby proclaim Saturday, May 20, 2017 as "POPPY DAY" in New Carlisle and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on Memorial Day, Monday, May 29, 2017.***

*Signed this 15th day of May, 2017.*

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*Mike Lowrey, MAYOR*

# City Manager's Report

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**TO:** Mayor, Vice Mayor, City Council, Residents, and Business Owners

**FROM:** Randy Bridge, City Manager

**DATE:** May 12, 2017 for May 15, 2017

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- Items that should be reported to or discussed with Council are indicated with an asterisk (\*) and organized under separate headings.
- Council members may bring any other item up for discussion.

**\*A. ACTION REPORT**

- Belle Manor:
  - Inspections
    - The City has had numerous inspections performed at Belle Manor to include, Design and Architecture, Roofing, HVAC, Asbestos, Occupancy Requirements
    - Safeguard Pest Control – Will be inspecting for insect infestation on May 17<sup>th</sup>
  - A report summarizing these inspections will be made available to Council and City Residents very soon. Lots of data to summarize!

**\*B. FINANCE DISCUSSION**

Report - Attached

**\*C. SERVICE DISCUSSION**

Report - Attached

**D. PLANNING/ZONING DISCUSSION**

**\*E. FIRE DISCUSSION**

Report - Attached

**\*F. POLICE DISCUSSION**

Report – Handed out at meeting

**\*G. INFORMATIONAL ITEMS**

- ATV's: Will be researching Ordinances that govern these.
- Madison Street School Past .05% Income Tax Increase: Will be researching with the ATV's Ordinances
- City of New Carlisle Board Openings: (Application Attached)
  - Parks and Recreation Board has three (3) openings
  - Tax Board of Review has one (1) opening
  - Human Rights Board has three (3) openings
  - Civil Service Commission has two (2) openings
- Amy Garman – Current Income Tax/Finance Clerk will be leaving the City for a new position.
  - The position of Income Tax/Finance Clerk will be abolished due to the Income Tax outsource
  - The Finance Clerk position will be brought back to the City and filled by Victoria Portner, current Central Cashier
  - The City will hire a new Central Cashier



# COUNCIL FINANCIAL REPORT SUMMARY

## April 2017

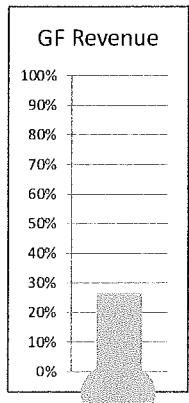
April Total Revenue: \$ 350,790.71

April Total Expenses: \$ 285,357.70

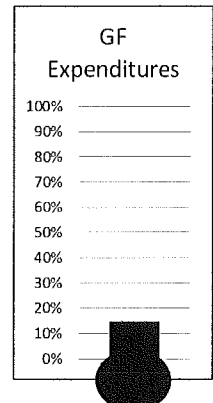
Year-To-Date Total Revenue Collected:	\$ 1,758,076.13
Year-To-Date Total Expenses:	\$ 1,229,715.81

General Fund Income Tax	\$78,462.73	Year To Date GF Income Tax	\$ 205,105.82
0.5% Police Income Tax	\$37,474.62	Year To Date Police Tax	\$ 100,672.15

General Fund Revenue	
Month	Revenue Received
January	\$ 10,111.35
February	\$ 96,012.64
March	155,784.76
April	\$ 83,369.60
May	
June	
July	
August	
September	
October	
November	
December	
Received to Date	\$ 345,278.35
Est. Rev. 2017	\$ 1,295,745.95
Percent Collected	27%



General Fund Expenditures	
Month	Expenses Paid
January	\$ 56,986.46
February	\$ 45,258.53
March	\$ 49,208.75
April	\$ 42,525.12
May	
June	
July	
August	
September	
October	
November	
December	
Paid to Date	\$ 193,978.86
2017 Budget	\$ 1,312,598.68
Percent Expended	15%



Respectfully Submitted

Colleen Harris, Finance Director

**CITY OF NEW CARLISLE  
REVENUE  
APRIL 2017**

**APRIL 30, 2017 BANK BALANCES**

PNC BANK	CHECKING	\$	781,979.99
STAR OHIO	INVESTMENT	\$	567,970.99
SECURITY NATIONAL BANK	CHECKING	\$	752,594.54
SECURITY NATIONAL BANK	MMA INVESTMENT	\$	500,457.67
SECURITY NATIONAL BANK	CD INVESTMENT	\$	200,139.18
SECURITY NATIONAL BANK	DONATIONS	\$	8,619.61
NEW CARLISLE FEDERAL	CD	\$	526.24
NEW CARLISLE FEDERAL	SAVINGS	\$	72,924.16
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$</b>	<b>2,885,212.38</b>

#	BUDGET - FUND NAME	BUDGET AMT	RECVD MTD	RECVD YTD	UNCOLLECTED BALANCE	% of YTD COLLECTED
101	GENERAL	\$ 1,295,745.95	\$ 83,369.60	\$ 345,278.35	\$ 950,467.60	27%
201	STREET	\$ 212,500.00	\$ 16,844.99	\$ 69,788.85	\$ 142,711.15	33%
202	STATE HWY	\$ 17,000.00	\$ 1,365.81	\$ 5,658.56	\$ 11,341.44	33%
203	ST PERM TAX	\$ 62,000.00	\$ 6,124.41	\$ 21,569.16	\$ 40,430.84	35%
204	STREET IMPROVEMNT LEVY FUND	\$ 133,378.00	\$ -	\$ 72,763.32	\$ 60,614.68	55%
212	EMERG AMB CAP EQUIP	\$ 33,674.06	\$ -	\$ 17,463.22	\$ 16,210.84	52%
213	EMERG AMB OPERATING	\$ 664,705.00	\$ 83,499.82	\$ 209,477.27	\$ 455,227.73	32%
214	FIRE CAP EQUIP LEVY	\$ 67,447.12	\$ -	\$ 36,381.72	\$ 31,065.40	54%
215	FIRE OPERATIVE LEVY	\$ 150,000.00	\$ -	\$ 81,858.85	\$ 68,141.15	55%
225	HEALTH LEVY FUND	\$ 62,109.00	\$ -	\$ 34,623.83	\$ 27,485.17	56%
250	0.5% POLICE INCOME TAX	\$ 511,500.00	\$ 37,474.62	\$ 100,672.15	\$ 410,827.85	20%
301	GENERAL BOND RETIRE	\$ 111,979.25	\$ -	\$ 3,788.60	\$ 108,190.65	3%
302	TWIN CREEKS INFRASTR BONDS	\$ 90,000.00	\$ -	\$ 140,450.11	\$ (50,450.11)	156%
501	WATER	\$ 912,500.00	\$ 50,689.99	\$ 245,846.66	\$ 666,653.34	27%
502	WASTEWATER	\$ 879,500.00	\$ 63,701.24	\$ 287,334.06	\$ 592,165.94	33%
505	SWIMMING POOL	\$ 84,000.00	\$ 2,550.00	\$ 3,321.54	\$ 80,678.46	4%
510	CEMETERY FUND	\$ 75,750.00	\$ 5,449.00	\$ 25,194.20	\$ 50,555.80	33%
550	WATERWORKS CAP IMP	\$ -	\$ -	\$ 1,256.00	\$ (1,256.00)	
551	NEW - WATER METER UPGRADE	\$ -	\$ -	\$ -	\$ -	
560	WASTEWATER CAP IMP	\$ -	\$ -	\$ -	\$ -	
561	W.W. EQUIP REPLACE	\$ -	\$ -	\$ 1,055.00	\$ (1,055.00)	
562	W.W. CONTINGENCY FUND	\$ -	\$ -	\$ -	\$ -	
563	W.W. CONSTRUCTION	\$ -	\$ -	\$ -	\$ -	
705	CEMETERY PERPETUAL	\$ 5,400.00	\$ 333.08	\$ 697.13	\$ 4,702.87	13%
710	INCOME TAX HOLD ACCOUNT	\$ -	\$ (611.85)	\$ -	\$ -	
802	SPECIAL ASSESSMENT - Street Lights	\$ 91,000.00	\$ -	\$ 53,597.55	\$ 37,402.45	59%
					\$ -	
	<b>TOTALS</b>	<b>\$ 5,460,188.38</b>	<b>\$ 350,790.71</b>	<b>\$ 1,758,076.13</b>	<b>\$ 3,702,112.25</b>	<b>32%</b>

**CITY OF NEW CARLISLE  
EXPENSES (BUDGET vs. ACTUAL)**

**APRIL 2017**

#	BUDGET - FUND NAME	2017 BUDGET			ENCUMBERED	YTD BALANCE AVAILABLE
		ORDINANCE 17-11E	EXP MTD	EXP YTD		
101	GENERAL	\$ 1,312,598.68	\$ 42,525.12	\$ 193,978.86	\$ 40,458.65	\$ 1,078,161.17
201	STREET	\$ 303,552.72	\$ 16,140.16	\$ 63,264.71	\$ 18,622.08	\$ 221,665.93
202	STATE HWY	\$ 26,000.00	\$ 461.74	\$ 1,509.43	\$ 800.00	\$ 23,690.57
203	ST PERM TAX	\$ 70,723.69	\$ 4,321.29	\$ 20,968.49	\$ 118.59	\$ 49,636.61
204	STREET IMPROVEMNT LEVY FUND	\$ 280,400.00	\$ -	\$ 1,358.32	\$ 5,537.00	\$ 273,504.68
212	EMERG AMB CAP EQUIP	\$ 36,600.00	\$ -	\$ 325.97	\$ -	\$ 36,274.03
213	EMERG AMB OPERATING	\$ 728,219.60	\$ 56,220.06	\$ 248,512.29	\$ 10,754.27	\$ 468,953.04
214	FIRE CAP EQUIP LEVY	\$ 88,350.00	\$ 3,342.49	\$ 14,049.07	\$ 6,257.51	\$ 68,043.42
215	FIRE OPERATIVE LEVY	\$ 200,487.64	\$ 3,142.44	\$ 23,022.91	\$ 10,401.71	\$ 167,063.02
219	CDBG/ECONOMIC LOAN	\$ 21,564.81	\$ -	\$ -	\$ -	\$ 21,564.81
225	HEALTH LEVY FUND	\$ 62,000.00	\$ -	\$ 29,910.24	\$ -	\$ 32,089.76
250	0.5% POLICE INCOME TAX LEVY	\$ 606,271.04	\$ 9,406.69	\$ 120,302.42	\$ 36,142.79	\$ 449,825.83
301	GENERAL BOND RETIRE	\$ 108,163.00	\$ -	\$ 67.89	\$ -	\$ 108,095.11
302	TWIN CREEKS INFRASTR BONDS	\$ 90,088.00	\$ 19,293.75	\$ 34,673.69	\$ -	\$ 55,414.31
501	WATER	\$ 970,375.61	\$ 38,891.52	\$ 184,495.82	\$ 17,191.65	\$ 768,688.14
502	WASTEWATER	\$ 992,471.58	\$ 70,572.18	\$ 229,507.45	\$ 39,529.16	\$ 723,434.97
505	SWIMMING POOL	\$ 85,828.00	\$ 1,473.13	\$ 2,917.39	\$ 15,200.74	\$ 67,709.87
510	CEMETERY FUND	\$ 89,562.38	\$ 4,327.22	\$ 20,843.31	\$ 4,892.79	\$ 63,826.28
550	WATERWORKS CAP IMP	\$ -	\$ -	\$ -	\$ -	\$ -
551	WATER METER UPGRADE	\$ -	\$ -	\$ -	\$ -	\$ -
560	WASTEWATER CAP IMP	\$ 8,000.00	\$ -	\$ -	\$ -	\$ 8,000.00
561	W.W. EQUIP REPLACE	\$ -	\$ -	\$ -	\$ -	\$ -
562	W.W. CONTINGENCY FUND	\$ -	\$ -	\$ -	\$ -	\$ -
563	W.W. CONSTRUCTION	\$ -	\$ -	\$ -	\$ -	\$ -
705	CEMETERY PERPETUAL	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
802	SPECIAL ASSESSMENT - Street Lights	\$ 91,000.00	\$ 15,239.91	\$ 40,007.55	\$ 6,760.09	\$ 44,232.36
	<b>TOTALS</b>	<b>\$ 6,174,256.75</b>	<b>\$ 285,357.70</b>	<b>\$ 1,229,715.81</b>	<b>\$ 212,667.03</b>	<b>\$ 4,731,873.91</b>

**APRIL 2017  
CHECK REGISTER**

CHECK #	DATE	VENDOR NAME	AMOUNT	DESCRIPTION
73034	4/11/2017	AQUA FALLS BOTTLED WATER	\$ 6.85	Water at Cemetery
73035	4/11/2017	GALL'S LLC.	\$ 542.39	Police Supplies
73036	4/11/2017	LOWE'S COMPANIES, INC.	\$ 330.45	Maint Supplies - Various Depts.
73037	4/11/2017	TREASURER OF STATE OF OHI	\$ 553.50	2015 Audit
73038	4/11/2017	WEILER WELDING CO., INC.	\$ 96.72	Oxygen for EMS
73039	4/11/2017	DAYTON POWER & LIGHT COMP	\$ 269.20	Electric - Various Locations
73040	4/11/2017	VERIZON WIRELESS	\$ 1,147.05	Monthly City Cell Phones
73041	4/11/2017	GRAINGER	\$ 390.31	Maint Supplies WTP & WWTP
73042	4/11/2017	GOODALL LUMBER COMPANY	\$ 189.60	Maint. Supplies - Various Depts.
73043	4/11/2017	HORTON EMERGENCY VEHICLES	\$ 157.27	Medic 52
73044	4/11/2017	MIAMI PRODUCTS & CHEMICAL	\$ 383.00	Chemicals at WTP
73045	4/11/2017	STAPLES CREDIT PLAN	\$ 1,693.67	Office Supplies - Various Depts.
73046	4/11/2017	EVOQUA WATER TECHNOLOGIES	\$ 627.00	Water at WWTP
73047	4/11/2017	COLUMBIA GAS OF OHIO	\$ 42.34	Gas at WWTP
73048	4/11/2017	DONNELSON MCCARTHY ENT.	\$ 50.98	Sheriff's Copier Lease
73049	4/11/2017	CINTAS CORPORATION-LOC 00	\$ 113.08	Rug Rental - WWTP & City Bldg
73050	4/11/2017	MIAMI VALLEY LIGHTING, LL	\$ 7,620.13	City Street Lights
73051	4/11/2017	COLLEEN HARRIS	\$ 65.80	Reimburse Mileage - Training
73052	4/11/2017	R.E. SKILLINGS SUPPLIES,	\$ 23.95	Maint. Supplies - Cemetery
73053	4/11/2017	A.T. & T.	\$ 107.26	Internet at WTP & WWTP
73054	4/11/2017	OHIO DEPARTMENT OF JOB	\$ 351.52	Unemployment former Employee
73055	4/11/2017	MORTON SALT, INC	\$ 3,127.38	Salt for WTP
73056	4/11/2017	ADVANCE AUTO PARTS	\$ 585.32	Maint Supplies - Various Depts.
73057	4/11/2017	WINWHOLESALE COMMERCIAL	\$ 444.80	Lab Faucets at WTP & WWTP
73058	4/11/2017	DIGITAL GRAPHICS	\$ 78.00	Website Maint.
73059	4/11/2017	PITNEY BOWES FIN. SERV.	\$ 1,362.00	Postage
73060	4/11/2017	MIAMI VALLEY GASKET	\$ 219.50	Parts at WWTP
73061	4/11/2017	LAVY ENTERPRISES	\$ 209.55	Maint. Of Equip - Various Depts.
73062	4/11/2017	PHYSIO-CONTROL, INC	\$ 1,428.00	Annual Maint. Agreement - Amb.
73063	4/11/2017	ONE AMERICA	\$ 264.35	Monthly Employee Dis. Ins.
73064	4/11/2017	FASTENAL	\$ 132.37	Maint. Of Equipment - WWTP
73065	4/11/2017	CHOICE ONE ENGINEERING CO	\$ 3,890.00	Engineering - Prentice
73066	4/11/2017	COMPTON'S POWER EQUIPMENT	\$ 665.12	Misc. Supplies - Cemetery
73067	4/11/2017	CAPITAL ELECTRIC	\$ 384.75	Traffic Light Repairs
73068	4/11/2017	KOENIG EQUIPMENT INC.	\$ 176.05	Parts for Mower at WWTP
73069	4/11/2017	SMALL ENGINE SERVICE PRO	\$ 246.83	Mower Parts - Park Dept.
73070	4/11/2017	OHIO UTILITIES PROTECTION	\$ 4.00	Manual Callouts
73071	4/11/2017	MENARDS	\$ 219.73	Maint. Of Facilities - WTP
73072	4/11/2017	AFSCME CARE PLAN	\$ 1,008.00	Monthly Employee Dental
73073	4/11/2017	NEW CARLISLE FEDERAL SAVI	\$ 1,052.52	City Credit Card - Various
73074	4/11/2017	BARRETT PAVING MATERIALS,	\$ 230.92	Gravel - WTP
73075	4/11/2017	US HEALTHWORKS MEDICAL GR	\$ 223.00	Drug Screens - Various Depts.

**APRIL 2017  
CHECK REGISTER**

CHECK #	DATE	VENDOR NAME	AMOUNT	DESCRIPTION
73076	4/11/2017	PORTA KLEEN	\$ 83.50	WTP
73077	4/11/2017	HANDYMAN ACE HARDWARE	\$ 207.13	Maint. Of Equipment - Various
73078	4/11/2017	EMILY BERNER	\$ 125.00	Cleaning Service - Sheriff & City Bldg
73079	4/11/2017	RICHARD RITTER	\$ 120.00	Reimburse Phone Stiphen
73080	4/11/2017	RALPH UNDERWOOD	\$ 12.68	Reimbursement - Misc. Shipping
73081	4/11/2017	BUCKEYE PUMPS INC.	\$ 10,949.00	Sludge Pump at the WWTP
73082	4/11/2017	STEVE TRUSTY	\$ 120.00	Reimburse Phone Stiphen
73083	4/11/2017	PROFESSIONAL PROPERTY MAI	\$ 182.95	Topsoil, Chips & Dust - WTP
73084	4/11/2017	MIKE LOWREY	\$ 142.93	Reimbursement - Mileage & Chairs
73085	4/11/2017	MEDICOUNT MANAGEMENT, INC	\$ 1,558.36	February Ambulance Billing
73086	4/11/2017	JENT MECHANICAL	\$ 644.80	Furnace Repairs at City Garage
73087	4/11/2017	SHEILA J. CREWS	\$ 100.00	Extra Sheriff Duties
73088	4/11/2017	HSA Bank	\$ 3,640.00	Monthly Employee Ins.
73089	4/11/2017	AUTO ZONE	\$ 679.74	Repairs - Various Departments
73090	4/11/2017	DIANA GEISELMAN	\$ 120.00	Reimburse Phone Stiphen
73091	4/11/2017	OHIO GFOA	\$ 25.00	Training Class - City Mgr
73092	4/11/2017	ALLOWAY	\$ 1,252.00	Lab Testing - WTP & WWTP
73093	4/11/2017	DAN RIHM	\$ 120.00	Reimburse Phone Stiphen
73094	4/11/2017	GREAT AMERICA FINANCIAL S	\$ 239.95	City Phone Hardware Maint.
73095	4/11/2017	TOM VORIS	\$ 281.00	Refund Meter Purchase
73096	4/11/2017	DP&L ENERGY RESOURCES	\$ 5,047.56	Electric - WWTP
73097	4/24/2017	AQUA FALLS BOTTLED WATER	\$ 6.85	Water at Cemetery
73098	4/24/2017	GALL'S LLC.	\$ 5.00	CPR Masks - Sheriff Dept.
73099	4/24/2017	LOWE'S COMPANIES, INC.	\$ 49.37	Maint. Of Equip - WTP
73100	4/24/2017	DAYTON POWER & LIGHT COMP	\$ 13,110.93	Electric - Various Locations
73101	4/24/2017	DELILLE OXYGEN COMPANY	\$ 24.00	Supplies - WTP
73102	4/24/2017	UPPER VALLEY MEDICAL CENT	\$ 1,870.00	City Building Rent - May
73103	4/24/2017	SPEEDWAY SUPERAMERICA LLC	\$ 2,170.58	Fuel - Various Departments
73104	4/24/2017	HORTON EMERGENCY VEHICLES	\$ 83.20	Red Lens - Medic
73105	4/24/2017	STANDARD INSURANCE COMPAN	\$ 90.10	Employee Life Ins.
73106	4/24/2017	OHIO EDISON	\$ 146.25	Electric - WWTP
73107	4/24/2017	DONNELLON MCCARTHY ENT.	\$ 134.28	Sheriff's Copier Lease
73108	4/24/2017	UTILITY SUPPLY OF AMERICA	\$ 1,186.04	PH Buffer - WTP & WWTP
73109	4/24/2017	CINTAS CORPORATION-LOC 00	\$ 66.12	Rug Rental - WWTP & Uniforms
73110	4/24/2017	SAL CHEMICAL	\$ 1,685.60	Polymer - Sludge Press WWTP
73111	4/24/2017	MIAMI VALLEY LIGHTING, LL	\$ 7,619.78	Street Lighting
73112	4/24/2017	COLLEEN HARRIS	\$ 65.10	Reimburse - Sam's Club Supplies
73113	4/24/2017	DAYCOA, INC.	\$ 834.97	LED Bulbs - WTP
73114	4/24/2017	MIAMI VALLEY FERTILIZER &	\$ 168.80	Weed Killer
73115	4/24/2017	P & R COMMUNICATIONS SERV	\$ 6,048.98	Up fit Pkg for New Police Cruiser
73116	4/24/2017	VECTREN ENERGY DELIVERY	\$ 1,336.94	Gas Charges - Various Locations
73117	4/24/2017	A.T. & T.	\$ 1,941.34	Monthly City Phones





To: Mr. Bridge, City Manager  
From: Howard Kitko, Service Director  
Date: May 12, 2017  
Subject: Council Update

**Public Works Department:**

- Prepared cemetery for Mother's Day.
- Ongoing Dura-patching
- Completed asphalt repairs of water main break holes.
- Repair of damaged asphalt on Orth Drive circle is scheduled 5/13/17

**Various Street Project:**

- Currently out for bid. Bid opening is schedule for May 18<sup>th</sup>. This includes Spinning, Willowick, Applewood, Cloverleaf, and Pepperwood for est. \$206,000 (Street Levy Funds). Wot-a-Dog area on St. Rte. 235 for est. \$21,000 (State Highway Fund).

**Prentice Dr. Phase III & IV Reconstruction:**

- Currently in design phase, should be going out for bid in the next 2-3 weeks. Will update with current construction estimates at a later date.

**Scarff Road Water Tower:**

- Ordinance up for approval to perform a tank inspection. Discussion at 5/15/17 mtg.



City of New Carlisle  
City Council Meeting  
5/15/17  
Fire-EMS Report

- The Month of April the New Carlisle Fire Division responded to 71 EMS call in the City and 3 in Elizabeth Township.
- The Division responded to 3 Fire related calls in the City and 1 in Elizabeth Township.
- We had 2 EMS calls answered by mutual aid, either by Pike Township or Bethel Clark, due to medic 52 being on a response.
- We answered 2 mutual aid EMS call for Pike Township and 1 for Bethel Clark.
- Medic 52A responded to 1 EMS calls.
- Asst. Chief Geiselman taught 2 CPR Classes for a total of 10 people.

Steven Trusty  
Fire Chief  
City of New Carlisle



Previous Month ▾ Apr 1, 2017 - Apr 30, 2017

5%

**FIRE**  
Percentage of Total Incidents

93%

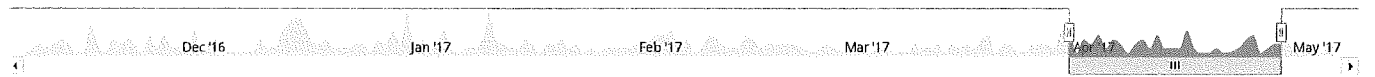
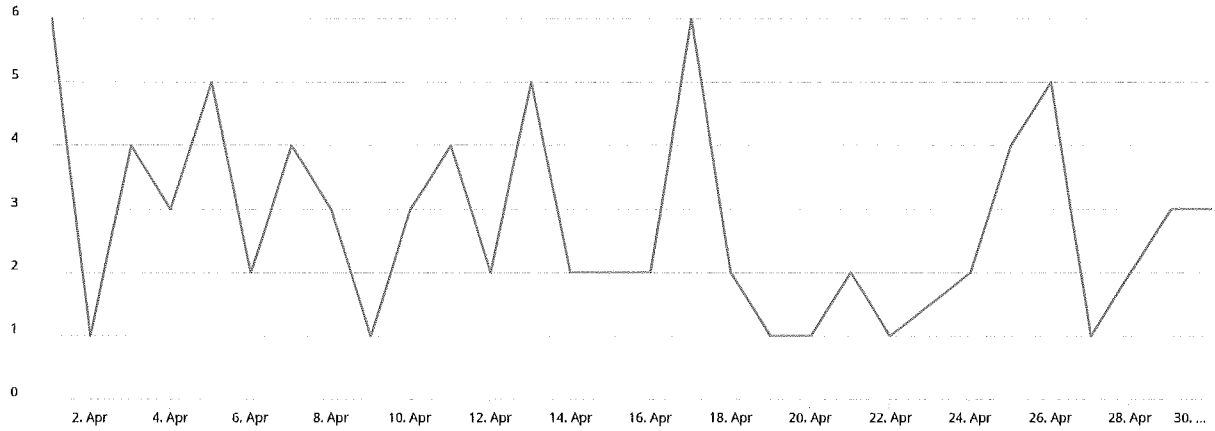
**EMS**  
Percentage of Total Incidents

82

**INCIDENTS**  
In Selected Time Slice

30

**DAYS**  
In Selected Time Slice



Counts	% Rows	% Columns		% All		Total								
Week Ending	4/2/17	4/9/17	4/16/17	4/23/17	4/30/17	5/7/17	5/14/17	5/21/17	5/28/17	6/4/17	6/11/17	6/18/17	6/25/17	Total
(32) Emergency medical service (EMS) incident	6	21	18	12	19									76
(55) Public service assistance	1	1	1											3
(60) Good Intent call, other					1									1
UNKNOWN			1	1										2
<b>Total</b>	<b>7</b>	<b>22</b>	<b>20</b>	<b>13</b>	<b>20</b>									<b>82</b>

Custom ▾ Apr 1, 2017 - Apr 30, 2017

**01:51**

MM:SS  
Average Chute Time

**5%**

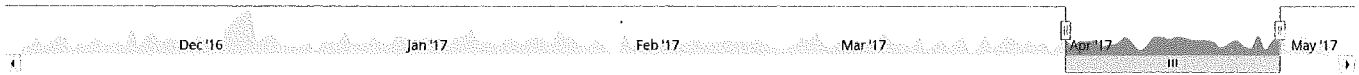
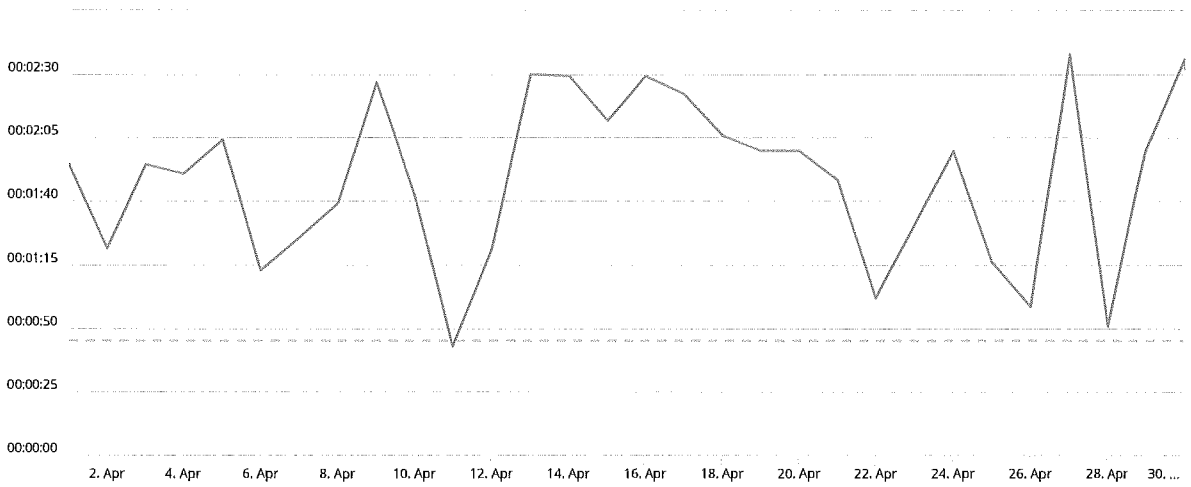
OF RESPONSES  
Chute time < 00:45

**30**

DAYS  
In Selected Time Slice

**60**

UNIT RESPONSES  
In Selected Time Slice

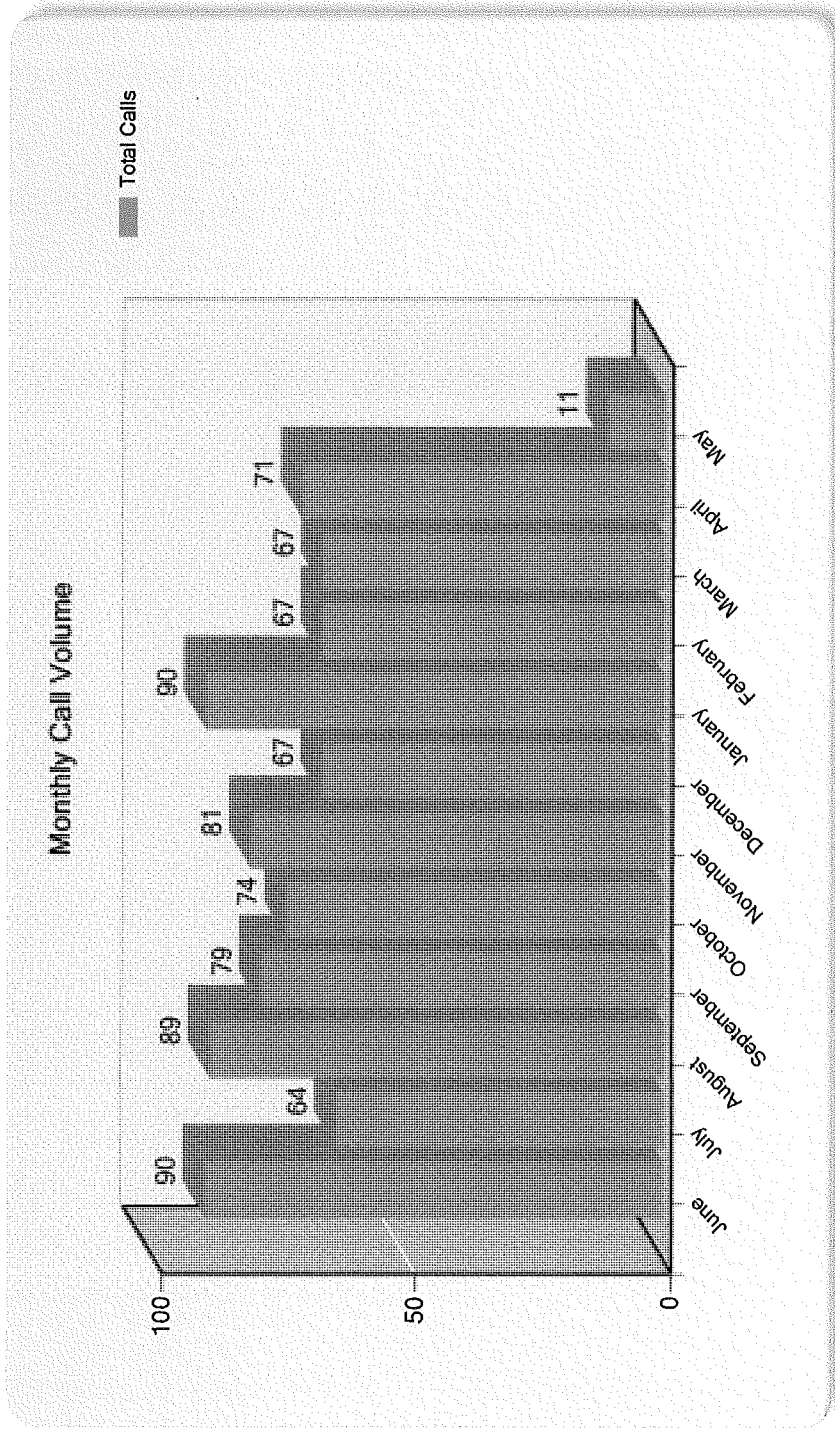


Counts	% Rows	% Columns	% All											
Week Ending	4/2/17	4/9/17	4/16/17	4/23/17	4/30/17	5/7/17	5/14/17	5/21/17	5/28/17	6/4/17	6/11/17	6/18/17	6/25/17	Total
00:00 - 00:29		1	1		1									3
00:30 - 00:59					1									1
01:00 - 01:29	2	6	5	4	5									22
01:30 - 01:59	2	2	2		3									9
02:00 - 02:59	1	5	5	4	3									18
03:00 - 04:59		3	1	1	1									6
05:00 - 09:59			1											1
<b>Total</b>	<b>5</b>	<b>17</b>	<b>15</b>	<b>9</b>	<b>14</b>									<b>60</b>
Exceptions														0

# Call Volume Report

From: 4/1/2017 To: 4/30/2017

4/1/2017 To 4/30/2017	71	Current Month	11	Year-to-Date	306
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**APPLICATION FOR BOARD/COMMITTEE MEMBERSHIP**

**CITY OF NEW CARLISLE**

Return application to the City Building, P.O. Box 419, 331 S. Church St.  
Please print or type

Name \_\_\_\_\_

Board(s) or Committee(s) You Are Interested In Serving On \_\_\_\_\_

\_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

**Why do you wish to serve on this(these) board(s) or committee(s)?**

You may answer below or on an attached sheet. Please put your name at the top of each sheet. **Thank you for your interest.**

**ORDINANCE 17-17**

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT  
FOR PROFESSIONAL TANK EVALUATION SERVICES

WHEREAS, professional services are needed to inspect the condition of the tank interior, exterior, foundation, and accessories; and

WHEREAS, a report will be furnished to provide the findings in order to make recommendations for painting, repairs, corrosion protection, and maintenance; and

WHEREAS, this report will be utilized for engineering estimates, specifications and the competitive bid process; and

WHEREAS, a proposal has been submitted from Tank Industry Consultants (TIC) to perform the inspection of the Scarff Road Water Tower.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS as follows:

SECTION 1. That the City Manager be, and he hereby is, authorized to enter into an agreement, here attached, on behalf of the City of New Carlisle with Tank Industry Consultants (TIC) for the professional services to inspect Scarff Road Water Tower.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mike Lowrey, MAYOR

\_\_\_\_\_  
Gene Collier, CLERK OF COUNCIL

APPROVED AS TO FORM:

\_\_\_\_\_  
Lynnette Dinkler, DIRECTOR OF LAW

**Standard Form of Agreement between Owner and Engineer  
for Professional Tank Evaluation Services**

This Agreement, made this \_\_\_\_\_ day of \_\_\_\_\_, 2017 by and between Tank Industry Consultants, Headquartered at 7740 West New York Street, Indianapolis, Indiana 46214, hereafter referred to as the ENGINEER and the City of New Carlisle, Ohio, located at 331 South Church Street, New Carlisle, Ohio 45344, hereafter referred to as the OWNER.

WITNESSETH:

That for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed:

**SECTION 1 - SERVICES OF ENGINEER**

1.1. The ENGINEER agrees to provide professional tank evaluation services in accordance with the ENGINEER's proposal to the OWNER dated March 29, 2017.

- Drained Tank Evaluation                       Tank Washout                       Tank Disinfection  
 Dive Evaluation                                       ROV Evaluation

1.2. The ENGINEER agrees to provide tank washout services in accordance with the ENGINEERS proposal to the OWNER dated March 29, 2017.

1.3. If ENGINEER is requested to perform professional services in addition to those services outlined in the ENGINEERS proposal to the OWNER dated March 29, 2017, a new agreement will be required. This agreement is only for the scope of services stated above in paragraphs 1.1.

**SECTION 2 - OWNER'S RESPONSIBILITIES**

OWNER shall do the following in a timely manner so not to delay the services of ENGINEER.

- 2.1. Designate in writing a person to act as OWNER's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret, and define OWNER's policies and decisions with respect to ENGINEER's services for the Project.
- 2.2. Provide all criteria and full information as to ENGINEER's services hereunder as to OWNER's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which OWNER currently has, if any.
- 2.3. Arrange for access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform services under this Agreement.
- 2.4. Give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER's services, or any defect or nonconformance in the work of any Contractor affecting the Project.
- 2.5. Perform the duties required under the Terms section (if any) of the Proposal.
- 2.6. The information and services to be provided by OWNER under this Section will be without cost to ENGINEER.

**SECTION 3 - PAYMENTS TO ENGINEER**

OWNER shall pay ENGINEER for Services rendered in the amounts outlined in the Proposal to the OWNER dated March 29, 2017. OWNER shall issue payment to ENGINEER within 30 calendar days of receipt of properly submitted invoice.

**SECTION 4 - TERMS AND CONDITIONS**

- 4.1. **Professional Responsibility** - ENGINEER represents that the services shall be performed, within the limits presented by OWNER, in a manner consistent with the level of care and skill ordinarily exercised by other professional consultants under similar circumstances at the time the services are performed. No other representations to OWNER, expressed or implied and no warranty or guarantee is included in this Agreement, or in any report, opinion, document, or otherwise.
- 4.2. **Termination** - The obligation to perform under the terms of this Agreement may be terminated by ENGINEER upon thirty (30) days' written notice to OWNER in the event of substantial failure of OWNER to perform in accordance with the terms hereof.

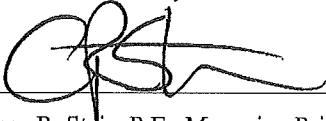
This Agreement may be terminated by OWNER with or without cause upon thirty (30) days' written notice to ENGINEER. OWNER shall compensate ENGINEER for all work performed up to and including the termination date.

- 4.3. **Re-Use of Documents** - All documents furnished by the ENGINEER pursuant to this Agreement are instruments of services in respect to the Project and the ENGINEER shall retain Ownership of said documents whether or not the Project is completed. The OWNER may make and retain any additional copies for information and reference in connection with the use of the Project by OWNER and others for the Project; however, such documents are not intended or represented to be suitable for re-use by OWNER or others on extensions of the Project or on any other project. Any re-use without the express written consent of the ENGINEER will be at re-user's sole risk and without liability or legal exposure to the ENGINEER, and OWNER shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, expenses, and costs, including attorneys' fees arising out of or resulting from the reuse of said documents without the ENGINEER's consent. The granting of such consent will entitle the ENGINEER to further compensation at rates to be agreed upon by OWNER and the ENGINEER.
- 4.4. **Insurance** - ENGINEER shall procure and maintain workers' compensation, automobile, general liability, and professional liability insurance. Upon receipt of this executed Agreement, ENGINEER shall provide OWNER with certificates of insurance for OWNER's review and use.
- 4.5. **Indemnification** - The ENGINEER agrees to indemnify OWNER, their officers employccs, and agents against, and will hold and save them harmless from claims, damages, losses or omissions due to the negligence of the ENGINEER in the performance of this Agreement, but only for that portion of such negligence of the ENGINEER compared to the total negligence of all persons, firms, or corporations which results in said damages to OWNER. The ENGINEER shall not be liable for any consequential damages. The fees listed in the Proposal to OWNER dated March 29, 2017 are based upon the total liability to the ENGINEER not exceeding \$50,000 or the contract amount, whichever is greater.

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed by their duly elected officials, this AGREEMENT in duplicate on the respective dates indicated below.

ENGINEER: Tank Industry Consultants

OWNER:



By: Gregory R. Stein, P.E., Managing Principal

By: \_\_\_\_\_

Dated: March 29, 2017

Printed: \_\_\_\_\_

Dated: \_\_\_\_\_

# TIC

TANK  
INDUSTRY  
CONSULTANTS

7740 West New York Street  
Indianapolis, Indiana 46214  
317 / 271-3100 - Phone  
317 / 271-3300 - FAX

Plainfield, Illinois  
815 / 556-8335

Houston, Texas  
281 / 367-3511

El Paso, Texas  
915 / 790-0790

Pittsburgh, Pennsylvania  
412 / 262-1586

Sacramento, California  
916 / 717-3608

March 29, 2017

Mr. Howard Kitko  
Director of Public Service  
City of New Carlisle  
331 South Church Street  
New Carlisle, Ohio 45344

RE: Professional Services – Evaluation to the City's 1,730,000 Gallon Standpipe

Dear Mr. Kitko:

It was good talking with you yesterday. As we discussed, according to our archived records, Tank Industry Consultants (TIC) evaluated your standpipe sometime back in 1989, and we look forward to working with you again. The following proposal for the evaluation of water storage tank, and information on additional engineering and inspection services TIC can offer should you decide to rehabilitate the tank.

Tank Industry Consultants (TIC) is a consulting engineering firm specializing in tank evaluations, project representation, and specification and design of water storage tanks. In fact, TIC has provided these specialized services to *over 16,500 water tanks!* Tank Industry Consultants provides unbiased opinions of the condition of tanks. *We provide our services without any desire to obtain a contract for painting or repair, or to sell materials.*

TIC's staff brings engineering, management, and administrative experience from the contractor's, engineer's, and owner's points of view. Our management and support staffs include individuals with many years of experience with large tank fabricators. Many of our field technicians were paint and erection crew supervisors, and all of our field technicians are NACE Trained or Certified Coatings Inspectors. We use this expertise to give valuable independent opinion concerning the condition of tanks, to prepare detailed technical specifications, and to assess the quality of the recommended work.

SSPC: The Society for Protective Coatings recognizes Tank Industry Consultants as a Certified Inspection Company. *TIC is one of just twelve firms in the nation, and the only firm specializing in storage tanks who have achieved this distinction.* QP5 certification offers owners the added assurance that the proper procedures are in place to perform consistent quality inspection. This level of quality was accomplished by TIC initiating quality programs that include regular training for field technicians, quality and procedural standards, corporate internal auditing of inspection records, and accountability. To maintain our certification, Tank Industry Consultants must undergo an annual audit by certification program personnel to assure consistent quality by inspection manager and personnel.

*An Employee-Owned Company*



## Inspection Standards and Guidelines

The AWWA D101 standard for water tank inspections was last revised in 1953. The standard was reaffirmed without revision in 1986, and withdrawn by AWWA in December of 1998. In 2013, the AWWA Standards Council authorized the formation of a Revision Task Force to re-write D101. Chip Stein, TIC's Managing Principal, chairs the D101 Revision Task Force that is in the process of revising the standard.

In 1998, AWWA published the Steel Water-Storage Tanks Manual M42. Mr. Crone Kroy (deceased), TIC's founder, was the Technical Editor for the Manual. Chip Stein authored a chapter in the Manual. The Manual was designed to fill in some of the gaps left with the withdrawal of D101, and to amplify on its content. Chip Stein revised the Manual in 2012.

In 2010, McGraw Hill, in conjunction with AWWA, published the Steel Water Storage Tanks handbook. Steve Meier was the Technical Editor of this far-reaching commentary on steel water tank design, construction, maintenance, and repair. Chip Stein and Jennifer Coon authored chapters for the handbook including chapters on "Maintenance, Inspection, and Repair" and "Tank Rehabilitation."

It is easy to understand why no other tank engineering or inspection firm has better insight into current—and past—water tank inspections standards and guidelines.

## Tank Evaluation

TIC's tank evaluation consists of a careful study of the tank's interior, exterior, accessories, and visible portions of the foundation. The evaluation includes the actual on-site field evaluation, an evaluation of the roof and other structural members of the tank, a coatings evaluation, a safety and sanitary evaluation, and the submittal of a certified engineering report outlining our observations and recommendations for rehabilitation and maintenance.

TIC performs all types of tank evaluations to meet each tank owner's needs. There are currently three popular methods of evaluating tank interiors: a drained "dry" evaluation, an underwater evaluation performed by divers, and a robotic inspection.

The dry evaluation is unquestionably the most thorough evaluation and is often the least costly. During a dry evaluation, the technicians get an overview of the entire tank interior, and can perform tests not suitable for underwater evaluations.

As an alternative when tanks cannot be drained or the tank owner prefers not to drain the tank, TIC provides underwater evaluations of tank interiors. Our diving evaluation includes a careful study of the tank's interior wet surfaces by our team of four *Certified Commercial Divers*. Because the diver is also a member of TIC's staff, averaging over 20 years inspecting tanks, the tank is evaluated by a highly qualified technician who knows what to look for, not a diver that takes random photographs. Our team members have been providing dive evaluations for the US Navy for more than 10 years. Our divers are trained to the stringent safety requirements and procedures of the Navy. When performing an underwater evaluation, the diver utilizes a full dry suit and full-face diving mask to prevent contamination of the potable water. Prior to entering the tank, the diver and all equipment are

thoroughly disinfected in accordance with AWWA C652-11. For safety reasons, the tank must be offline while the diver is in the tank. Taking the tank offline a few hours prior to the diver entering the tank will also improve visibility, as some of the sediment in the water will settle to the bottom.

The third type of evaluation TIC provides is an ROV inspection of the tank interior. This type of evaluation utilizes a robotic device, guided and monitored by one of TIC's specially trained field technicians, to video tape the tank interior.

Similarly, our ROV is operated and guided by one of our trained technicians who knows the problem areas that need to be closely examined and who can "interpret" the video during the ROV evaluation to more closely evaluate areas of concern that would be overlooked by someone who was not intimately familiar with water tank design and maintenance. Prior to entering the tank, the ROV and all equipment are thoroughly disinfected in accordance with AWWA C652-11.

Regardless of the type of evaluation performed, our evaluations are specially designed to uncover problems, and to look for methods to reduce rehabilitation costs.

### Sediment Removal

For drained tank evaluations, once the tank is drained, TIC can clean the interior of the tank. TIC personnel pump the remaining water out of the tank. After they remove the excess water, all remaining sediment is shoveled out of the tank. A high-pressure pump is used to wash down the lower portion of the tank shell and bowl where the sediment has been. After the tank washout and interior field evaluation, TIC can disinfect the tank in accordance with AWWA Standard C652-11 prior to the tank being returned to service.

For underwater evaluations, Tank Industry Consultants can clean the tank interiors utilizing divers or an ROV with a specially designed vacuum system. Again, all equipment will be disinfected in accordance with AWWA C652-11 prior to entering the tank. Following the tank cleaning, additional photographs or video will be provided to document the cleaned surfaces. If you are interested in learning more about in-service tank cleaning, I will be glad to provide a fee proposal for that service.

### Field Evaluation

During the field evaluation, TIC technicians access the necessary tank surfaces by rigging and rappelling the exterior as required by the condition of the tank to identify sanitary, safety, or structural deficiencies. While rappelling, the technicians look for tank irregularities to be analyzed by our engineering staff. Ultrasonic thickness measurements taken allow our engineers to analyze deviations from original thickness to determine the effect on the integrity of the tank. The exposed portions of the foundations are visually evaluated to locate cracks, spalling, or other types of deterioration.

Coating samples and adhesion tests taken during the field evaluation provide information that is vital in determining recommendations for the painting and rehabilitation of the tank. The cathodic protection system, if present, is also visually evaluated. By reviewing corrosion patterns and metal loss, the apparent working order of a cathodic protection system can be determined. At a minimum, the following items will be addressed:

- Measurements of the tank members will be taken
- Measurements of the tank accessories will be taken
- Measurements of metal loss will be taken
- Coating samples will be taken to determine lead, cadmium, and chromium content
- Coating adhesion measurements will be taken
- Coating thickness measurements will be taken
- Ultrasonic steel thickness measurements will be taken
- Observed sanitary deficiencies will be noted
- Observed safety deficiencies will be noted
- Observed structural deficiencies due to deterioration will be noted
- Observed irregularities or unusual circumstances will be noted
- Photographs will be taken to document the condition of the tank

### Coating Evaluation

Coating samples will be taken during the field evaluation to be tested to determine their lead, chromium, and cadmium content. The results of the coating thickness and adhesion tests performed during the coating evaluation will offer insight into the viability of topcoating (overcoating) the existing coating. If the existing coating type, thickness, condition, and adhesion allow for topcoating, the cost of recoating the tank could be significantly reduced.

### Structural Evaluation

Included in TIC's evaluation and report is identifying any observed structural deficiencies or damage that may have occurred since the tank was erected. These deficiencies could be deviations of the existing tank condition from how the tank was originally designed and constructed and/or deterioration which may have occurred (e.g. metal loss due to corrosion) since the construction of the tank. Any deficiencies found will be analyzed for their effects on the structural integrity of the tank.

### Evaluation Report

An engineering report, certified by an Ohio Registered Professional Engineer on our fulltime staff, will be issued for the tank. This report will include the information required to allow you to make informed decisions about tank maintenance and how to meet the short-term and long-term water system needs. The report will include the following sections:

**Observations:** The observation section of the report provides dimensions of the tank and accessories, as well as a narrative description of the condition of each part of the tank. Sanitary, safety, security, and structural deficiencies found will be described, and an assessment of the coating condition will be included.

**Recommendations:** The recommendations section of the report includes repairs and modifications required to bring the tank into compliance with present AWWA and operational, safety, security, and sanitary standards. Coating recommendations will be made, as well as the recommended timing of the necessary coating repairs. When practical, alternative methods of

repairs, modifications, and painting will be provided. Advantages and disadvantages of each alternative will be given so you can determine your immediate and future tank maintenance requirements. Cost life analysis and comparative analysis of coatings and linings are continually being performed by TIC as new products and technologies are developed for the coatings and lead-paint abatement industries. With more than thirty-seven years' experience specifying water tank coatings, TIC has extensive experience in determining which coatings best meet the immediate and future water tank needs.

Economic Factors: The economic factors section of the report provides budget estimates for all of the repairs, modifications, and coating requirements outlined in the recommendations section of the report. In addition, the replacement cost of the tank is provided for cost comparison.

Photographs: The report will contain color photographs of the tank. The photographs are individually mounted with captions adjacent to each photo to explain what is included in the photo. The photographs serve as additional documentation of the tank's condition.

### Sediment Removal (drained evaluation)

We believe that a more thorough evaluation of the interior surfaces can be performed if the mud and debris are removed from the tank before a dry evaluation. If desired, TIC personnel can wash down the lower interior surfaces of the tank and remove the sediment prior to the evaluation. TIC personnel can also disinfect the tank at the conclusion of the field evaluation in accordance with AWWA C652-11.

### Safe Working Practices

To assist Tank Industry Consultants in safely accessing the tank surfaces above grade, and to comply with OSHA requirements, we request that you provide the following:

1. Phone number and contact information for the local fire and rescue department.
2. Ladder access height if greater than 12 feet.

### Fees

The fee for this work would be as follows:

Tank Evaluation and Report:	\$4,385
Tank Washout:	\$ 895
Tank Disinfection:	\$ 225
Dive Evaluation of the Interior, Exterior Evaluation, and Report	\$7,285
ROV Evaluation of the Interior, Exterior Evaluation, and Report	\$5,595

## Closure

Tank Industry Consultants takes great pride in offering the most cost-effective tank evaluation available. By taking more time during the initial evaluation, we believe that we save our clients significant amounts of money by having the necessary information to prepare properly engineered specifications thus reducing the number of change orders during rehabilitation. Money properly invested now will pay dividends throughout your tank rehabilitation project.

To proceed with this project, please sign the two copies of the enclosed Standard Agreement and forward one original to us. After receipt of the signed agreement, TIC will contact you to schedule the field work.

We look forward to working with you on this project. If you have any questions or need any additional information, please contact us.

Sincerely,

Tank Industry Consultants



Penni Snodgrass  
Sales and Marketing Manager

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**Terms and Conditions**

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The Terms of this quotation are:

1. (Drained Evaluation) The City of New Carlisle removing all ground-level manhole covers before the evaluation and resealing them after completion of the field work. Frequently the manhole gasket must be replaced to seal the manhole properly.
2. (Drained Evaluation) The tank being drained and refilled by the City of New Carlisle.
3. The tank must be prepared for the field evaluation on the agreed date and time.
4. The City of New Carlisle operating the water works system with the tank off-line without any assistance from Tank Industry Consultants.
5. The City of New Carlisle turning off, tagging, and locking out the power to any cathodic protection system that may be installed on the tank, and returning the cathodic protection system back to its working order at the conclusion of the field work on the tank.
6. The City of New Carlisle providing a ladder (or other means) to access the exterior tank ladder if the bottom of the tank ladder is more than 12 feet above the ground.
7. Performing the work when the temperature is above 35° F, the wind velocity is 15 miles per hour or less, and there is no precipitation.
8. Performing the field work prior to September 1, 2017. Tank Industry Consultants will contact the City of New Carlisle to schedule the field work when written authorization has been received.
9. The City of New Carlisle furnishing a ground man during the field work.
10. The City of New Carlisle supplying TIC with all required sleeves and attachments for any existing safe-climbing devices on the tank ladders.
11. Representatives of the City of New Carlisle may not accompany TIC's personnel during the evaluation of the tank surfaces above ground level. TIC's rigging and safety equipment is intended for and is to be used by only TIC personnel.
12. (Drained Evaluation) The City of New Carlisle disinfecting the tank unless TIC is retained to perform the disinfection.
13. The City of New Carlisle taking samples and performing all required testing prior to placing the tank in service.
14. (Drained Evaluation) The City of New Carlisle supplying water with a standard garden hose connection within 50 feet of the base of the tank if TIC is retained to perform the sediment removal.
15. (Drained Evaluation) All sludge and debris removed from the tank during the washout being deposited at the base of the tank for removal and disposal by the City of New Carlisle.
16. Using the enclosed agreement and this proposal as the contract form to perform this work. Specifically included as part of this fee is the limitation of liability listed in this agreement.
17. The City of New Carlisle will be invoiced when the engineering report is issued. Payment is due within 30 days.

If any of these terms are not met by the City of New Carlisle, charges for any additional time, mileage, per diem, interest (1-1/2% monthly), taxes, insurance or mobilizations incurred by TIC due to such failure may be added to the fee.

# TANK REHABILITATION SERVICES

## PREPARATION OF CONSTRUCTION DOCUMENTS

TIC's specifications and contract documents are project-specific and more extensive than those provided by most engineers. This level of care is enabled by our experience and extensive familiarity with the latest AWWA, NFPA, API, NACE, and SSPC standards and how they must be supplemented. Specifications are also prepared in accordance with local, state, and federal laws and all specific requirements of each tank owner.

**PROJECT CONSULTATION.** Throughout the project design and execution, TIC's project team is in direct communication with the tank owner's representatives to ensure that the project specifications and contract documents fulfill their needs and requirements.

**DETAILED CONSTRUCTION COST ESTIMATES.** TIC provides budget estimates for construction so that the final scope of work meets the tank owner's maintenance and financial goals. After all reviews are complete, TIC revises all documents as required for final approval and prepares a final detailed cost estimate for the project.

**REDUCE CONSTRUCTION COSTS.** While most engineering firms can provide a generic specification package, TIC's uniquely developed specifications address the work that actually needs to be performed on the specific tank. This reduces the change orders to only those items that have competitive unit prices already negotiated prior to starting the project. Our specifications also address many potential problems that may come up during the course of a tank rehabilitation project, including containment and proper removal and disposal/treatment of coatings containing regulated heavy metals. While our specifications are designed to protect tank owners, our designs and specifications also offer the most cost-effective alternatives available.

Our specifications are not only designed to reduce construction costs during tank rehabilitation, but also to reduce future tank rehabilitation costs. By designing out problem maintenance areas, the newly applied coating system will not only last longer, but when future maintenance is performed the repainting will be easier and therefore less expensive.

**REPAIR AND REHABILITATION DESIGN.** It is important to include specific tank upgrades in the tank repainting design. TIC has found that a specification that is only end-result oriented is not adequate when working with tank repair and repainting contractors. TIC's tank-specific repair designs provide a better finished product. Engineered solutions are vital to the successful completion of tank rehabilitation projects.

**COATING SYSTEM DESIGN.** TIC continuously researches alternative coating systems in order to design the best system to meet the specific needs and requirements of each tank. When designing the coating system for each tank, the engineers at TIC take into consideration the project's unique requirements. Some of the specific issues that are considered include:

- TIC's uniquely developed specifications are not generic — they address the work that *actually needs to be performed* on a specific tank.
- Our custom coating solutions last longer and are more easily repainted.
- This care reduces construction costs during tank rehabilitation — and cuts future costs as well.

- Out-of-service time
- Environment
- Typical weather conditions during application
- Compliance with regulatory agencies
- Aesthetics and logos

TIC does not just take a coating specification off a shelf and reuse it for every project it designs. TIC's specialty is designing unique solutions to specific project challenges.

## BID ASSISTANCE

TIC assists tank owners in obtaining competitive and qualified bids. TIC will recommend a number of qualified bidders to whom the Notice to Bidders should be sent. Specializing in water storage tanks for more than 38 years has allowed TIC to develop a list of tank repair and repainting contractors that also specialize in water tanks. Because of these contractors' expertise, their bids are the most competitive in the industry.

Bid assistance provided by TIC can include:

- Attending pre-bid conferences and supplying typed meeting notes
- Responding to questions
- Tabulating the bids
- Reviewing the bids
- Checking for signatures, bonds, and insurance
- Investigating the low bidder
- Recommending award to the lowest and most qualified bidder

## CONTRACT ADMINISTRATION

Once a tank rehabilitation project begins, TIC will be available to consult with and advise the tank owner concerning any portion of the tank rehabilitation and repainting project. Contract administration duties often include:

- Consulting on adequacy and compliance with the project specifications
- Interpreting specifications
- Attending the preconstruction and subsequent meetings and supplying typed meeting notes
- Reviewing all contractors' submittals and shop drawings
- Reviewing construction schedules
- Reviewing and approving materials
- Preparing and assisting in the negotiation of change orders and supplemental agreements
- Reviewing and approving payment requests
- Settling disputes
- Handling public relations responsibilities

A detailed list of Contract Administration Services that can be provided by TIC is available upon request.



## RESIDENT PROJECT REPRESENTATION

The role of TIC's on-site project representative is to provide both a visual and documentation trail that verifies that the client receives the level of quality and product service life they are paying the contractor to provide. The resident technician is on-site to:

- Point out and document deficiencies in the contractor's work, so the contractor makes corrections and improvements as the work progresses
- Document the contractor's daily performance to support invoice approval or any action the owner may wish to take against the contractor
- Confirm that the contractor has taken the necessary steps to protect the owner from liability by testing and properly disposing of spent blast abrasive
- Confirm that the contractor is complying with job site posting requirements
- Quickly resolve any technical questions or changes that may arise to minimize or eliminate delays and/or contractor claims
- Document weather and other job site conditions to assess contractor claims for additional time or money
- Document any job site visits from state or federal agencies and report same to tank owner
- Facilitate cost-effective solutions to issues that can arise during the construction phase of the tank rehabilitation project

The observation of the contractor's workmanship is one of the most important parts of a tank rehabilitation project. The best-written, most thorough specifications do not ensure the project is completed correctly. TIC's technicians are experienced in tank repair, painting, and erection. They are not only familiar with proper coating application techniques but also with the underlying reasons for tank-painting standards. Our entire staff of civil, structural, chemical, and mechanical engineers and experienced support personnel, including our NACE-certified field services manager and field supervisors, are available to provide technical support on each project.

**ENVIRONMENTAL IMPACT.** TIC is very concerned about the environmental impact of each tank rehabilitation project it is involved in and is dedicated to complying with environmental regulations. If required, we will have the contractor perform toxicity characteristic leaching procedure (TCLP) tests on the blasting debris to determine if it is hazardous and requires special handling and disposal. Soil samples will be taken from carefully plotted locations on and around the tank site prior to the start of the cleaning and painting project involving heavy-metal coatings. This testing provides background samples that can be tested and compared

- TIC supports you through the full lifecycle of tank construction and rehabilitation.
- TIC's experienced consultants help you secure the best and most competitive contractor bids in the industry.
- We'll also walk you through every step of contract administration, from interpreting specifications, to reviewing schedules and settling disputes.
- Our resident project representative works on-site to ensure you're getting the level of quality and product service you're paying for.
- And, we provide a final walk-through to ensure your project is done precisely to spec — and anniversary evaluations to carefully inspect the durability of your coating and stability of your tank.

with samples taken from the same locations at the conclusion of the project. This before-and-after sampling and testing helps gauge the impact the project has on the environment and neighboring property, and helps protect the tank owner from claims for pollution which existed before the project started.

**RESIDENT PROJECT REPRESENTATION.** During Resident Project Representation, TIC's field technician is on-site, monitoring the contractor whenever cleaning and painting work is being performed. This type of coating observation provides the most thorough and conclusive project representation.

Coatings are very sensitive to atmospheric conditions. Humidity, dew point, air, and steel temperatures must all be within acceptable ranges during application and curing for coating systems to achieve maximum life. Without a resident technician on-site to monitor these conditions, the tank owner is putting their faith in the contractor that work will be suspended when the atmospheric conditions warrant. Evidence of the application of the coating under adverse atmospheric conditions may be a premature failure two or three years later.

Reporting: TIC's project representative furnishes the tank owner and the contractor with a written report for each day's observation. The reports will address, at a minimum, the following required items:

- Temperature of steel
- Weather conditions: temperature, wind velocity and direction, relative humidity, dew point
- Coating and abrasive product in accordance with project specifications
- Mixing and thinning of coatings
- Cleanliness of blast nozzle
- Paint batch numbers used on the day of the observation
- Location of work performed
- Quality of work performed
- Compliance with the project documents
- Wet and dry film thickness readings
- Calibration record of dry mil thickness gauge
- Measure of the paint cure
- Number of crew members on the job
- Equipment on the job
- Recommendations made
- Estimated completion date
- Photographs of significant details
- Other pertinent data as required or requested

**HOLIDAY TESTING.** Once the interior coating application is completed, Tank Industry Consultants observes the contractor's holiday testing of the interior surfaces. During holiday testing, a wet-sponge detector is used to test for small voids (holidays) and discontinuities in the coating system. If left undetected, these holidays would result in coating failures when subjected to normal water tank operations.

**FINAL OBSERVATION/WALK THROUGH.** TIC recommends that a final evaluation be performed when each tank project is completed. At the final evaluation, TIC's field technician or field supervisor accompanies the contractor for a final review of the project. A punch list of items that need to be remedied or completed is

prepared and provided to the tank owner and the contractor. If required, TIC observes the completion of the punch list.

**ANNIVERSARY EVALUATION.** AWWA standards recommend that all water tank construction and painting projects have a bonded warranty following the project completion date. Approximately 11 months after the completion of the tank rehabilitation project, TIC will perform an anniversary evaluation.

TIC will focus on the contractor's compliance with the project specifications and drawings, as well as the coating condition. While the steel is a very "forgiving" material, the coating is not. Coatings are very sensitive to the workmanship and weather constraints during application. Unlike some engineering firms, TIC will not be confined to the ground, ladders, or platforms. TIC will access the steel surfaces by rigging and rappelling. Dry film thickness testing of the coating, locating holidays in the coating, and identification of coating failures will be performed.

**ORDINANCE 17-18**

**AN ORDINANCE AMENDING THE ESTIMATED RESOURCES OF THE CITY OF NEW CARLISLE  
THAT WILL BE AVAILABLE TO APPROPRIATE FOR THE FISCAL YEAR BEGINNING  
JANUARY 1, 2017**

**WHEREAS**, Ordinance 17-11E adopted the annual appropriations for the City of New Carlisle for the fiscal year beginning January 1, 2017; and

**WHEREAS**, Resolution 16-10R accepted the amounts and rates as determined by the County Budget Commission and authorized the necessary tax levies and certified them to the County Auditor, and was the Official Certificate of Estimated Resources for the City of New Carlisle for the fiscal year beginning January 1, 2017; and

**WHEREAS**, the City of New Carlisle received the First Amended Certificate of Estimated Resources dated February 6, 2017 from the County Auditor reflecting certain changes to the estimated resources from real estate and personal property taxes that will be available to appropriate for the fiscal year beginning January 1, 2017; and

**WHEREAS**, it is necessary to make additional adjustments to certain revenue estimates contained therein, pursuant to Sections 7.09 (a) and 7.09 (c) of the Municipal Charter.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY RESOLVES** as follows:

Section 1. In order to amend the First Amended Certificate of Estimated Resources dated February 6, 2017 for the fiscal year beginning January 1, 2017, as revised by the Budget Commission of Clark County, the estimated resources for the following fund/fund types are hereby **increased** by the amount indicated. These changes are based on anticipated and/or unanticipated receipt of additional resources available to appropriate during the fiscal year beginning January 1, 2017.

<u>Fund Description</u>	<u>Increase Other Sources</u>	<u>Reason/Source</u>
101 General Fund	\$ 12,000.00	Fund Balance for Additional Needed Expenses
<b>Special Revenues</b>		
215 Fire Operating	\$ 15,000.00	Donations for Lucas Tool & Smoke Detectors
<b>Total Special Revenue Funds</b>	<u>\$ 15,000.00</u>	
<b>Debt Service</b>		
302 Twin Creeks Infrastruct Bonds	<u>\$ 270,000.00</u>	County Auditor Assessments & Kennedy Trust Settlement
<b>Total Capital Projects</b>	<u>\$ 270,000.00</u>	
<b>Total Increases</b>	<u><u>\$ 297,000.00</u></u>	

Section 2. The Finance Director is hereby authorized and directed to enter the foregoing transaction upon the books and accounts of the City of New Carlisle.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Mike Lowrey, Mayor

\_\_\_\_\_  
Gene Collier, Clerk of Council

APPROVED AS TO FORM:

\_\_\_\_\_  
Lynnette Dinkler, Law Director

**ORDINANCE 17-19**

**AN ORDINANCE SUPPLEMENTING CERTAIN APPROPRIATIONS IN NEW CARLISLE CITY  
ORDINANCE 17-11E**

**WHEREAS**, Ordinance 17-11E is the Annual Appropriation Ordinance for the City of New Carlisle for the fiscal year ending December 31, 2017; and

**WHEREAS**, it is necessary to amend certain appropriations contained therein, pursuant to Sections 7.09 (a) and 7.09 (c) of the Municipal Charter.

**NOW, THEREFORE THE CITY OF NEW CARLISLE HEREBY ORDAINS** as follows:

**SECTION 1.** In order to bring the City's appropriations in line with amendments to the Certificate of Estimated Resources that are available to appropriate for the fiscal year beginning January 1, 2017, and with the required expenses of the City of New Carlisle during the fiscal period ending December 31, 2017, the 2017 appropriations are hereby **increased** for the following fund/fund types by the amounts shown.

<b><u>Fund Description</u></b>	<b><u>Increase Appropriations</u></b>	<b><u>Reason</u></b>
101 <b>General Fund</b>	\$ 12,000.00	Outlook, Playground Equip. Website
<b>Special Revenues</b>		
215 Fire Operating Levy	\$ 15,000.00	Lucas Tool & Smoke Detectors
<b>Total Special Revenue Funds</b>	<b>\$ 15,000.00</b>	
<b>Debt Service</b>		
302 Twin Creeks Infrastruct Bonds	\$ 15,000.00	County Auditor Collection Fees
302 Twin Creeks Infrastruct Bonds	\$ 255,000.00	Apply to Debt
<b>Total Debt Service</b>	<b>\$ 270,000.00</b>	
<b>Total Increases</b>	<b>\$ 297,000.00</b>	

**SECTION 2.** The Finance Director is hereby authorized and directed to enter the foregoing supplemental appropriations upon the books and accounts of the City of New Carlisle, and issue warrants pursuant to such authorization.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Mike Lowrey, Mayor

\_\_\_\_\_  
Gene Collier, Clerk of Council

APPROVED AS TO FORM:

\_\_\_\_\_  
Lynnette Dinkler, Law Director